



2019 HOUSE GRANTS PROGRAM APPLICATION FORM

- This application form and all supporting documents must be received by the Victoria Heritage Foundation (VHF) no later than **March 31st 2019**.
- Applicants should contact VHF well in advance of the deadline to avoid delays or ineligibility.
- A second intake of applications may be considered September 15th 2019, subject to availability of funds. Contact VHF for more details.

DESIGNATED PROPERTY		
Address		Postal Code
OWNER(S)		
Name 1	Name 2	
Address	City / Prov	Postal Code
Home Phone	Alternate Phone	E-mail
AUTHORIZED AGENT <i>(if applicable)</i>		
Name		
Address	City / Prov	Postal Code
Home Phone	Alternate Phone	E-mail

As owner(s) or authorized agent for the above-named property, I/we hereby agree that:

- check to confirm*
- I/we have read, understood and will comply with the *Application Guidelines & Conditions*.
 - I/we have read, understood and will adhere to the applicable VHF *Rehabilitation Requirements*.
 - The building is covered by current comprehensive insurance.
 - There are no taxes or other monies owed to the City of Victoria.
 - I/we are not involved in any zoning or bylaw disputes with the City of Victoria.
 - All necessary authorizations and permits from the City of Victoria will be obtained before work commences.
 - I/we will not commence work without a written letter of approval from the Victoria Heritage Foundation.
 - I/we will not involve the VHF in any action, between myself/ourselves and any contractors, estimators, employees, workers or agents, arising from the work on the building.
 - There is a City of Victoria heritage plaque installed on the house.
 - Photographs and documents submitted to the VHF may be used for educational and publicity purposes.
 - A VHF sign acknowledging the grant will be prominently displayed while work is ongoing or for 10 days, whichever is greater.
 - I/we understand that the grant may be cancelled if not started/completed within the required timeframe.

Signature of Owner(s)

Signature of Authorized Agent *(if applicable)*

Date

2019 HOUSE GRANTS PROGRAM APPLICATION FORM

ATTACHMENTS:

- check where applicable*
- At least **two** contractor's current **detailed** quotes (including taxes) for each project - *required*
- Photos of the house **plus** site of proposed work - *required*
- Plans or drawings of proposed work – *required for seismic, alterations or new construction*
- Sketch illustrating colour placement & colour details - *required for paint*

PROPOSED PROJECT DETAILS:

PROJECT 1 DESCRIPTION	
Contractors <input checked="" type="checkbox"/> <i>check one to indicate your preferred contractor</i>	Quotes
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$

PROJECT 2 DESCRIPTION	
Contractors <input checked="" type="checkbox"/> <i>check one to indicate your preferred contractor</i>	Quotes
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$

PROFESSIONAL CONSULTANT <i>(if applicable)</i>		
Name	Company	
Address	Postal Code	
Phone		
Project	\$	

PROPOSED PROJECT(S) TOTALS <i>(your preferred quotes)</i>	\$
--	----