



## 2021 HOUSE GRANTS PROGRAM APPLICATION FORM

- Applicants must contact the VHF to verify eligibility of their project a minimum of one week prior to the application deadline.
- Please ensure that contractors agree to follow the VHF requirements before asking them to provide a quote.
- The completed application form and all supporting documents must be received no later than **March 31<sup>st</sup> 2021**.

DESIGNATED PROPERTY		
Address:		Postal Code:
OWNER(S)		
Name 1:	Name 2:	
Address:	City/Prov:	Postal Code:
Phone(s):	E-mail:	

As owner(s) or authorized agent of the above-named property, I/we hereby agree that:

*check to confirm*

- I/we have read, understood, and will comply with the *Application Guidelines & Conditions*.
- I/we have read, understood, and will adhere to the applicable VHF *Rehabilitation Requirements*.
- I/we have current comprehensive home insurance and can provide proof on request.
- There are no taxes or other monies owed to the City of Victoria (except Province of BC Property Tax Deferment Program).
- I/we are not involved in any zoning or bylaw disputes with the City of Victoria.
- I/we will obtain all necessary authorizations and permits from the City of Victoria before work commences.
- I/we will not commence work without a written letter of approval from the Victoria Heritage Foundation.
- I/we will not involve the VHF in any action, between myself/ourselves and any contractors, estimators, employees, workers, or agents, arising from work on the building.
- I/we will employ the consultant and/or contractors that have been indicated on the application.
- There is a City of Victoria heritage plaque installed on the house.
- Photographs and documents submitted to the VHF may be used for educational and publicity purposes.
- A VHF sign acknowledging the grant will be prominently displayed while work is ongoing or for 10 days, whichever is greater.
- I/we understand that the grant may be cancelled if not started/completed within the required timeframe.

OWNER(S) Signature \_\_\_\_\_ Date: \_\_\_\_\_

### AUTHORIZED AGENTS (if applicable)

Name: \_\_\_\_\_ is authorized to act on behalf of the owner(s) for the above-named property.

### STRATAS

This application has been authorized by the Strata Council.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# 2021 HOUSE GRANTS PROGRAM APPLICATION FORM

**ATTACHMENTS:**

- check where applicable*
- At least **two** contractor's current **detailed** quotes for each project - *required*
- Photos of the house **plus** area of proposed work - a minimum of five high resolution digital photos - *required*
- Site/project drawings of proposed work - *required for seismic or new construction*
- Copy of Delegated Heritage Alteration Permit from City of Victoria – *may be required for paint-contact VHF for more info*
- Sketch illustrating colour placement on house & colour details (paint chips and numbers) - *required for paint*

**PROPOSED PROJECT DETAILS:**

PROJECT 1 DESCRIPTION	
Contractors <input checked="" type="checkbox"/> <i>check one to indicate your preferred contractor</i>	Quotes
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$
PROJECT 2 DESCRIPTION	
Contractors <input checked="" type="checkbox"/> <i>check one to indicate your preferred contractor</i>	Quotes
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$

PROFESSIONAL CONSULTANT <i>(if applicable)</i>	
Name:	Company:
Address:	
Phone:	
Project:	\$

<b>PROPOSED PROJECT(S) TOTALS</b> <i>(your preferred quotes)</i>	\$
--	----